

# TEAM CHARTER

## Accreditation Readiness Team (ART)

**Project:** Kentucky Department for Public Health (KDPH) Accreditation Workgroup

<b>Sponsor:</b> Dr. William Hacker, Commissioner			<b>TEAM Leader:</b> TBD by Team		
<b>Name</b>	<b>Unit</b>		<b>Name</b>	<b>Unit</b>	
Deputy Commissioner	S. Davis		Lab Representative	S. Mayfield	
Commissioner's Rep.	C. Kendell		Lab Representative	K. George	
Commissioner's Rep.	T. Okeson		MCH Representative	R. Shepherd	
Commissioner's Rep.	S. Wilding		MCH Representative	M. Miller	
Office of Health Equity	T. Harris		MCH Representative	TBD	
Office of Health Equity	M. Gomez		PQI Representative	M. Jones	
Office of Health Equity	TBD		PQI Representative	G. Kupchinsky	
AFM Representative	R. Miklavcic		WH Representative	J. Hoskins	
AFM Representative	S. Canada		WH Representative	TBD	
Enviro Representative	K. Fowler		QI Team (PHIB)	J. Hatfield	
Enviro Representative	J. Bell		QI Team (PHIB)	D. Bray	
EPI Representative	K. Humbaugh		QI Team (PHIB)	D. Bridges	
EPI Representative	S. Robeson		QI Team (PHIB)	E. Anderson	
EPI Representative	S. Kelly		QI Team (PHIB)	E. Davis	
State Accdtn. Coordtr.	R. Stapleton		TBD Ad hoc	CHFS Staff	
Performance Mgr. I	TBD: FFTL		ASTHO/PHAB	Guidance	
Performance Mgr. II	J. Rousey (PT)		Administrative/intern	TBD	

**Purpose:** To apply for and receive PHAB accredited status within the next 5 years and implement the processes to maintain accredited status thereafter.

**Importance:** High

**Scope:**

- Develop an internal task force to update KDPH Strategic Plan
- Utilize a taskforce including partners and stakeholders to create a Kentucky Health Assessment
- Create a taskforce including partners and stakeholders to produce a Kentucky Public Health Improvement Plan
- Become knowledgeable on 1998 Kentucky Health Improvement Plan, PHAB Standards, ASTHO Accreditation and Performance Improvement Guide, PHAB Guide to National Voluntary Accreditation, PHAB Health Department Readiness Checklist and other items developed by PHAB
- Division assignees will develop a taskforce to address assigned domains
- Learn more about performance management and CQI techniques.
- Generate agency, stakeholder, and general interest in performance and quality.
- Use QI methods to solve problems, improve quality, and/or to get better results in a specific area.
- Manage performance in KDPH programs, branches, and/or, or among its contractors.
- Conduct site visits to verify that systems and processes conform to standards, are effective and continually improve.
- Manage performance throughout your entire agency and the "public health system."
- Sustain momentum for QI at KDPH
- Utilize Plan-Do-Check-Act and systems change
- Obtain Public Health Accreditation Board (PHAB) agency accredited status
- Serve as LHD resource when requested

**Schedule:** Obtain Public Health Accreditation Board (PHAB) agency accredited status within 5 years

**Measures:**

State and Territorial Health Agency Standards, Measures, and Documentation Guidance. 111 total per PHAB thus far

**Additional Resources needed:**

- KDPH division representatives and staff time
- Funding
- Representatives from KPHA, KHDA, KPHLI, Colleges of Public Health, etc.
- Outside trainings for team members
- CHFS Ad hoc Designates (TBD): Media/Communications, COT (Information Technology), and Personnel

**Other:**